Parent/carer completes EL&C Application form for 18/19

Delayed Entry Requested. Headteacher

EL& C setting to have discussion with parent re Delayed Entry (Priority 2) request.

**Birthdate - Jan/Feb 2014**

Automatic Delayed Entry. Delayed Entry form, Section A only, completed and copy sent, for records, to [earlyyears@aberdeenshire.gov.uk](mailto:earlyyears@aberdeenshire.gov.uk).

**Birthdate: 1st September – 31st December 2013**. Delayed Entry Request form Sections A, B and C completed.

**Parent to complete admission to P1 form**.

Completed Delayed Entry forms together with either:

* Minute of MAAP meeting with recommendation regarding delayed entry year

or

* Completed professional support of application forms

Sent to [earlyyears@aberdeenshire.gov.uk](mailto:earlyyears@aberdeenshire.gov.uk)

by **16th February 2018.**

**22nd / 23rd Feb** – Central panel meets to discuss Priority 2 status requests.

Decisions sent by central EY team to parents and HT of setting by 2nd March 2018

**Priority 2 (Delayed Entry) status agreed.**

**Priority 2 (Delayed Entry) status not agreed.**

HT to have discussion with parent.

**Parent chooses to appeal Priority 2 decision.** Notification of decision to be sent to Head of Service by 30th March 2018

**Additional supporting information, to be sent to** [**earlyyears@aberdeeenshire.gov.uk**](mailto:earlyyears@aberdeeenshire.gov.uk) **by 20th April.**

**Parent chooses not to appeal Priority 2 decision.**

**Additional evidence considered remotely by original panel.**

**25th April 2018**- Appeals panel meets to discuss appeal for Priority 2 status. Decision communicated to parent and HT by central EY team by **2nd May 2018**

**Priority 2 (Delayed Entry) status agreed**

Decision of central panel upheld – **Priority 2 status not agreed.** HT and/or related professionals to discuss with parents next steps and options.

Decision of central panel overturned – **Priority 2 status agreed**.

EL&C setting to have discussion with parent re next steps.